

Hazard	Those at risk	Control measures	Actioned by?	Actioned when?
Spread of Covid-19 during physical training	<p>Trainer & attendee, plus any observers</p> <p>Anyone else the above parties come in to contact with.</p>	<p>Mandatory personal protective equipment (PPE) to be worn by trainer during any training session (including but not limited to face mask/face covering)</p> <p>Recommended PPE is as follows: Face Covering, Goggles or Face Shield, long sleeved clothing, long leggings</p> <p>Additional PPE (optional) to include disposable aprons, overalls or covering clothing, Disposable or washable steering wheel cover, disposable vehicle seat cover.</p> <p>Personal protective equipment (PPE) to be worn by attendee during lesson (including but not limited to and face mask/face covering).</p> <p>Hands must be cleaned thoroughly by both trainer and attendees before and after every practical session with an anti-bacterial cleaner or alcohol-based gel.</p> <p>To reduce cross contamination fresh PPE should be stored away from course attendees. Used PPE should be stored ideally in a zip lock bag and disposed of at the end of the day. Zip lock bag and/or used PPE should not be stored close to fresh PPE.</p> <p>Contact points cleaned before and after every theory or practical in vehicle session with an anti-bacterial cleaner or alcohol based gel (Contact points include all theory/classroom contact points, practical vehicle exterior door handles, interior door handles, window controls, seat adjuster, steering wheel, steering wheel position adjuster, parking brake, gear lever, indicator stalks, wiper stalks, light controls, interior mirror, door mirror controls, vehicle keys and seat belt</p> <p>Windows must always be open to ensure a flow of fresh air into the vehicle during practical sessions</p> <p>Any trainer or attendee displaying symptoms, or in contact with anyone displaying symptoms of COVID-19 are to self-isolate as per government guidance and to inform Head Office immediately.</p> <p>Trainer to bring own packed lunch rather than purchasing lunches or taking advantage of clients, to reduce contact with others.</p>	<p>Trainer</p> <p>Trainee</p> <p>Trainer & Attendee</p> <p>Trainer & Attendee</p> <p>Trainer</p> <p>Trainer</p> <p>Trainer & Attendee</p> <p>Trainer</p>	<p>Before each session</p> <p>Before each session</p> <p>Before and after each session</p> <p>Before and after each session</p> <p>Ongoing</p> <p>Before and after each session</p> <p>Throughout</p> <p>Before each session</p> <p>Ongoing</p>

